

Renewal Instruction **WITHOUT** CEs due date

Welcome to Arizona State Board of Dispensing Opticians

<p>Individual License Application</p> <p>Please use the following portal to submit an application and its supporting documents.</p> <p>New Individual License Application</p>	<p>Business Licensing</p> <p>Apply for or renew a business license.</p> <p>New Business Application and LOE Portal</p>	<p>LDO Portal</p> <p>For LDO license renewal, updates and service requests.</p> <p>Licensee/LDO Portal</p>
<p>Online Registry</p> <p>Search for a licensed practitioner, or verify a practitioners license.</p> <p>Online Registry</p>	<p>Online Complaint</p> <p>If you are a member of the public and need to submit an allegation of misconduct please use the following portal.</p> <p>Online Complaint</p>	

Enter your login email and password and click **Sign In**



Arizona State Board of Dispensing Opticians

Login name



Password



[Sign In](#)

[Forgot Password](#)

New to this site? [Activate now](#)

After you click Sign-in please answer your security question.



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Licenses

License Type	License Number	License Status
Dispensing Optician	LDO 000000	Active

Outstanding Invoices


Total **\$0.00**

License Renewal

This section is for to apply for license renewal. Please follow the step-by-step instructions to complete your application. You will be able to save your progress and return to it later.

For assistance, please contact mdarian@do.az.gov or call 602-542-8158.

Your license information is listed below.

License Type	License Number	Status	Expiration Date	
Dispensing Optician	LD0 000000	Active	12/31/2020	 Start Renewal

Check that your Mailing Address, Contact Information and Public Address are correct. Items with an Asterisk are required and must be filled out. If you're having trouble double check that you have selected the correct Country in each of the address sections then press **Save & Continue**.

1 **Personal Information** Step 1 of 8

Note: All information with a red asterisk (*) is required.

Personal Information

First Name

Legal Middle name

Last Name

Birth date

Social Security Number

Gender

Country of Birth

State (or equivalent)


Birth City

Mailing Address

Street Address 1 *

Street Address 2

City *

 [Save & Continue >](#)

Check your employment history. If you have changes you can select a record and update it or click on Add New to add new record of employment. When you're done with employment click **Save & Continue**


License Renewal


2 Employment Information Step 2 of 8

Please find your employment history below.

Employer Name	Other Employer Name	Primary Employment	Employment Start Date	Employment End Date
No Records have been added. Click + Add New Records to add Records.				

+ Add new



< Previous  Save & Continue >

Renewal Status

Keep your status as "Active" unless you are retiring. In which case please contact the board before submitting this renewal. Click **Save & Continue**

License Renewal


3 Status Change Request Step 3 of 8

Note: All information with a red asterisk (*) is required.

License Type *

Current Status *

Requested Status *

< Previous  Save & Continue >

CE's

If you are CE's are not due, the screen shows your end date past this year, then click **Save & Continue**

License Renewal

4 Continuing Education Summary

Step 4 of 8

The continuing education requirements are due only during renewal on the last year of your CE Period.

For further information regarding continuing education requirements, please visit our website at the following link:

<https://do.az.gov/continuing-education>

If you are not due to submit CEs this renewal **DO NOT SUBMIT ANY**.

To add a continuing education activity, please visit the [Continuing Education](#) page.

Status: Open

License	CE Period	Total CE Hours Required	Total CEs Submitted	Total CEs Remaining
Dispensing Optician	08/18/2023 - 08/17/2026	12	0	12

Credits By Category

Category	Maximum Hours Allowed	Minimum Hours Required	Current Hours
State or National Opticianry Standards	N/A	1	0
Contact Lens Fitting and Dispensing	N/A	3	0
Eyeglass Fitting and Dispensing	N/A	4	0

Program Activities

CE Category	Date of Completion	Number of Hours
No Records have been added.		

< Previous



Save & Continue >


Military Status


Answer the three questions and click **Save & Continue**


License Renewal


5 Military Service Step 5 of 8

Note: All information with a red asterisk (*) is required.

1. Are you on active duty in the military? * Yes No 

2. Are you a military veteran? * Yes No 

3. Is your spouse on active duty in the military? * Yes No 

[< Previous](#)  [Save & Continue >](#)


Declarations


Answer the questions, and add any additional information if requested then click **Save & Continue**


License Renewal

6 Declarations Step 6 of 8

Note: All information with a red asterisk (*) is required.

1. In accordance with A.R.S. §32-3208 *Criminal charges; mandatory reporting requirements; civil penalty*. Have you been charged with a misdemeanor involving conduct that may affect patient safety or a felony since your last renewal? * Yes No 

2. In accordance with A.R.S. §32-3211 *Medical Records; protocol; unprofessional conduct; corrective action; exemptions*: Is there any reason why you would not be in compliance with A.R.S. §32-3211? * Yes No 

[< Previous](#)  [Save & Continue >](#)

Attestation

Click the box if you agree with the statement and click **Save & Continue**

License Renewal

7 Attestation Step 7 of 8

Note: All information with a red asterisk (*) is required.

I swear that I read and understand Chapter 15.1, Title 32, A.R.S., commonly known as the Arizona Dispensing Opticians Act, and the Rules promulgated by the Board, and that I was advised to assume the responsibility to read any future changes that may revise or amend the present applicable statutory provisions and rules.*

< Previous Save & Continue >

FEES

Select your payment type and then click **Process Payment** where you will be required to complete the payment. Once you have successfully paid all renewal fees and charges you will return to this area.

License Renewal

8 Payment Step 8 of 8

Fee Breakdown

Invoice Item	Amount
Dispensing Optician License Renewal Fee Allocated to the Board	\$121.50
Dispensing Optician License Renewal Fee Allocated to the General Fund	\$13.50
Total	\$135.00

Method of Payment

Please select method of payment

Method of Payment

Process Payment >

< Previous

After paying your fees

CLICK SUBMIT to Submit your RENEWAL APPLICATION